

LYON COUNTY SOIL & WATER CONSERVATION DISTRICT MEETING MINUTES

Lyon County Soil & Water Office
1424 E. College Drive, Ste 600
Wednesday, August 13, 2025 at 7:00 PM

Lyon County Soil and Water Conservation District

Present: Allen Deutz, Gary Laleman, John Lanoue, Mason Johnson

Absent: Justin Hively

Staff: John Biren, Anita Cauwels, Brock Boerboom, Ben Skorczewski

County: Gary Crowley

1. PLEDGE OF ALLEGIANCE

All recited Pledge of Agenda

2. IDENTIFY ANY CONFLICT OF INTEREST

No conflicts of interest.

3. AMEND/APPROVE AGENDA

Motion by , 2nd by to approve August 13, 2025 Agenda with addition of 6.12

#23/25 Brad Verly - Cost Share Contract Approval - WASCOB - Underground Outlet and 6.13 25-CWMM-LYO-009 - Bob Cauwels - Cottonwood - Middle MN - WASCOB - Underground Outlet

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

4. APPROVE MINUTES

4.1 July 9, 2025 Minutes

[July SWCD Minutes.pdf](#)

Motion by Hively, 2nd by Lanoue to approve the July 9, 2025 Minutes.

Mover: Mason Johnson

Seconder: John Lanoue

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve
Motion Result: Passed

5. FINANCIAL REPORTS

5.1 Account Activity Report

Cauwels presented Account Activity Report
[Account Activity Report.pdf](#)

5.2 2025 SWCD Budget

Cauwels presented 2025 SWCD Budget
[2025 Budget.pdf](#)

5.3 Grant Breakdown Sheet

Cauwels presented Grant Breakdown Sheet
[Grant Breakdown Sheet.pdf](#)

6. BUSINESS

6.1 #21/25 - Glenn Walters - Well Sealing - Approve Contract/Voucher

Total Well Sealing amount was \$2,100.00. Motion to pay 50% up to \$500.00 per well sealing policy.

[Glenn Walters - Well Sealing.pdf](#)

Motion by Lanoue, 2nd by Deutz to approve the Well Sealing Contract and approve Voucher payment for \$500.00.

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

6.2 #22/25 - Craig Deutz - Well Sealing Contract/Voucher

Total Well Sealing amount was \$1,080.00. Motion to pay 50% up to \$500.00 per well sealing policy.

[Craig Deutz - Well Sealing.pdf](#)

Motion by Lanoue, 2nd by Deutz to approve the Well Sealing Contract and approve Voucher payment for \$500.00.

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

- 6.3 #14/24 - Bill, Dan & John Fischer - Grassed Waterway - Voucher Approval
Landowner cost is 2,049.37. Total Bill was \$8,197.50. EQIP Funded \$4,712.40. Invoice came in \$3,031.87 under the original cost.

[Bill Fischer 14-24.pdf](#)

Motion by Deutz, 2nd by Hively to approve the Voucher for a Grassed Waterway and Underground Outlet in the amount of \$1,435.73.

Mover: Mason Johnson

Seconder: John Lanoue

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

- 6.4 #15/24 - Bill, Dan, & John Fischer - Grassed Waterway - Voucher Approval
Landowner cost is 3,534.39. Total Bill was \$14,137.55. EQIP Funded \$7,081.20. Invoice came in \$4,561.84 under the original cost.

[Bill Fischer - 15-24.pdf](#)

Motion by Deutz, 2nd by Hively to approve the Voucher for a Grassed Waterway and Underground Outlet in the amount of \$3,521.96.

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

Mover: Mason Johnson

Seconder: John Lanoue

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

- 6.5 #26/25 - Chad Louwagie - Well Sealing Contract/Voucher
Total Well Sealing amount was \$1,705.00. Motion to pay 50% up to \$500.00 per well sealing policy.

[Chad Louwagie - Well Sealing.pdf](#)

Motion by Lanoue, 2nd by Deutz to approve the Well Sealing Contract and approve Voucher payment for \$500.00.

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

- 6.6 #16/25 - Eric Vandendriessche - Cover Crops - Conservation Crop Rotation - Soil

Health Delivery - Formally Cancel Contract

Cancelling contract due to changing fields for cover crops and conservation crop rotation.

Motion by 2nd by to formally cancel #16/25 - Eric Vandendriessche Soil Health Delivery Contract.

Mover: Mason Johnson

Seconder: John Lanoue

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

6.7 #13/25 - Allen Deutz - Cover Crops - Conservation Crop Rotation - Soil Health Delivery

Formally Cancel Contract

Cancelling contract due to overspray on fields that were to be planted. Spray carryover will linger into the next year.

Motion by 2nd by to formally cancel #13/25 - Allen Deutz Soil Health Delivery Contract.

Mover: Mason Johnson

Seconder: John Lanoue

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

6.8 RCPP Policy

RCPP Cost Share Policy will be used to assist landowners with implementing soil and water health practices including conservation cover, cover crops and residue and tillage management. Maximum non-structural payment of \$10,000 per year per practices, where multiple practices can be combined. Follow-up contract on same acres will be reviewed on a case by case basis by the SWCD Board, with priority given to contract implementing an additional soil health. Must follow NRCS Field Office Technical Guide Practice Standard 340.5% of contracts will be certified by NRCS Staff for Quality Assurance.

[RCPP_Nonstructural_Policy_2025.docx](#)

Motion by Lanoue, 2nd by Johnson to approve the RCPP Policy.

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

6.9 Local Policy Update

Remove "No tillage is allowed on planted acres, with the exceptions of strip till and manure application"

[Nonstructural Conservation Practices 2025 Amendment.docx](#)

Motion by Johnson, 2nd by Lanoue to approve Local Policy Update

Mover: John Lanoue

Second: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

6.10 JD 12 LL - Anderson Farms

Reference April 9, 2025 SWCD Meeting - 7.2 Resolution 2025-02.. Hold backs 112 acres.

[JD 12 LL Grant Agreement.pdf](#)

Motion by Lanoue , 2nd by Johnson to : 1 - Authorize staff to sign grant agreement for JD 12 Land L Water Quality & Storage Grant

2 - Authorize staff to prepare necessary documents and petitions to move project forward to the Drainage Authority.

Mover: John Lanoue

Second: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

6.11 Soil Health Practices Grant Agreement

[Soil Health Practices Grant Agreement.pdf](#)

Motion by Lanoue, 2nd by Johnson to Authorize staff to sign grant agreement for Soil Health Practices Grant Agreement

Mover: John Lanoue

Second: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

#23/25 - Brad Verly - Contract Approval - WASCOB - Underground Outlet Total project amount is \$74,700.00. Landowner cost is \$18,675.00 and EQIP is \$40,135.00.

Motion by Johnson, 2nd by Lanoue to approve Cost Share Contract #23/25 for Brad Verly - WASCOB - Underground Outlet in the amount of \$15,890.00

Mover: Mason Johnson

Second: John Lanoue

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

Motion by Lanoue, 2nd by Johnson to recommend for submittal to the RCRCA Board for Bob Cauwels WASCOB and Underground Outlet Contract - 25-CWMM-LYO-008

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 3 - Gary Laleman, John Lanoue, Mason Johnson

Motion Result: Passed

7. DISTRICT TECHNICIANS

Boerboom has been working on Soil Health Practices Work Plan, RIM Contracts, and Cost Share Contracts. Skorczewski - Been working on Feedlot Inspections, Septic System Installs and Rim Checks.

8. DISTRICT ADMIN

Working on County Fair Booth.

9. DISTRICT MANAGER

No hiring until after the first of the year.

10. PHEASANTS FOREVER/FARM BILL BIOLOGIST

CRP - Approximately 40 signups - End of August Deadline. Mark is presenting on Train the Trainers on Shelterbelts and Windbreaks on August 13. Mark worked at Farm Fest and has completed the Conservation Planner Testing.

11. DISTRICT CONSERVATIONIST/LEAD CST -

NRCS *No report.*

12. COMMITTEE REPORTS

12.1RCRCA

Island Lake 27 Dam Restoration *Ground Works (Bill Sterzinger) intends to start construction the week of August 11th as the preconstruction conference was held on July 31st. Lyon County is the grantee for this project so payments will be processed directly with the commissioners after project completion.*

CWMM Watershed Based Implementation Funds *RCRCA is happy to welcome Courtney Williams to our staff with her first day being August 11. She will hit the ground running as cost-share applications are coming in quickly. The table on Page 2 shows the contracts approved to date of which 8 are in Lyon County.*

[2025_08 Area 2_RCRCA Report to Lyon SWCD.docx](#)

12.2Area II River Basins

Custer 11 Dam *Ryan West Excavating completed the work at the project site. Area II has submitted the reimbursement request to BWSR for the 75% cost-share funding.*

12.3Area V

Next meeting is September 18th in Person in Marshall - St. Stephens

12.4SWPTSA

Next Meeting September 8th - 10 a.m. Lyon County.

12.5Parks

July meeting - Pond at Garvin Park is getting completed.

12.6One Watershed One Plan - Yellow Medicine

Policy Committee Meeting - Approved overall budget 24-25

Budget:\$1,323,460.00

Encumbered:\$1,018,388.03

Spent:\$538,675.73

Balance:\$305,071.97

Approved - Charles Timm Cover Crop - \$45,692 Joel Timm Cover Crop \$51,650

David Boulton Basins \$63,000

Staff to work on plan updates and report back

Next meeting schedule for November 3, 2025 (may have one sooner)

[SKM_C360i25081108400.pdf](#)

12.7One Watershed One Plan - Des Moines

Next Meeting is on August 21st - Executive Committee Meeting

12.8One Watershed One Plan - Cottonwood - Middle MN

Cottonwood-Middle MN 1W1P Update *The final invoice from Houston Engineering has arrived, 24 plans have been printed, and the remaining grant funds will offset grant administration. The last Policy Committee meeting is scheduled for August 20 at 9:00 AM in Springfield to approve the final expenditures and close out the planning grant. Netzke will submit the final report in eLINK and request reimbursement of \$25,300 (10% grant).*

12.9One Watershed One Plan - Redwood

Redwood CWMP Update *The Steering Team and Policy Committee met July 14 to review/address the comments received and authorize the Plan for Formal Review (August 1 – September 30). Netzke will email the plan to the appropriate reviewers on August 1. The Steering Team and Policy Committee will meet again on October 13 to address the formal comments and to plan the public hearing for November 10. The Policy Committee will meet immediately following the public hearing to approve submittal of the plan to BWSR. The BWSR Southern Region Committee will meet December/January with the BWSR Board approval following in January 2026. There will be remaining grant dollars, mostly contingency, and a quote from Houston Engineering for BEAST and MS4Front development has been requested.*

County

Levy is going to be going up. Hiring is on hold for replacing employees that have left.

13. ADJOURNMENT

Lyon SWCD Board Chair Signature

Date

Attest by Board Member

Date