

LYON COUNTY SOIL & WATER CONSERVATION DISTRICT MEETING MINUTES

Lyon County Soil & Water Office
1424 E. College Drive, Ste 600
Wednesday, June 11, 2025 at 7:00 PM

Lyon County Soil and Water Conservation District

Present: Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Absent: Allen Deutz

County: Gary Crowley Staff: Brock Boerboom, Courtney Williams, John Biren, Anita Cauwels

1. PLEDGE OF ALLEGIANCE

All recited the Pledge of Allegiance.

2. IDENTIFY ANY CONFLICT OF INTEREST

Lanoue abstain from 6.8, 6.9, 6.10 and 6.11.

3. AMEND/APPROVE AGENDA

3.1 June 11, 2025 SWCD Agenda

[June 2025 Agenda.pdf](#)

Motion by Johnson, 2nd by Hively to approve the agenda.

Mover: Mason Johnson

Seconder: Justin Hively

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

4. APPROVE MINUTES

4.1 May 14, 2025 SWCD Minutes

[May SWCD Minutes.pdf](#)

Motion by Johnson, 2nd by Lanoue to approve Minutes

Mover: Mason Johnson

Seconder: John Lanoue

Moved To: Approve

Motion Result: Passed

5. FINANCIAL REPORTS

5.1 Account Activity Report

Cauwels presented Account Activity Report
[Account Activity Report.pdf](#)

5.2 2025 SWCD Budget

Cauwels presented 2025 Budget [June 2025 Budget.pdf](#)

5.3 Grant Breakdown Sheet

Cauwels presented Grant Breakdown.
[Grant Breakdown Sheet.pdf](#)

6. BUSINESS

6.1 Local Partners Agreement - Lyon SWCD and Pheasants Forever, Inc.

Local Partners Agreement with the Lyon SWCD and Pheasants Forever Inc. Agreement is from July 1, 2025 to June 30, 2026. Compensation will be for \$3,250.00 from Miscellaneous Funds.

[LOCAL PARTNERS AGREEMENT - FY26.docx](#)

Motion by Lanoue, 2nd by Johnson to approve Local Partners Agreement.

Mover: John Lanoue

Seconder: Mason Johnson

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.2 #17/25 - Josh Lingen - Well Sealing Cost Share Contract

#17/25 - Well Sealing Contract for a 5", 181' deep well. Total amount of bill is \$1000.00. Approved to pay 50% up to \$500.00 per Well Sealing Policy. \$500.00 will be from 2024 LWM. [Josh Lingen - Well Sealing.pdf](#)

Motion by Lanoue, 2nd by Hively to approve \$500.00 well sealing cost share contract.

Mover: John Lanoue

Seconder: Justin Hively

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.3 RCPP Soil Health Ranking Form

RCPP Soil Health Ranking form
[RCPP Ranking Sheet.pdf](#)

Motion by Johnson 2nd by Hively to approve RCPP Soil Health Ranking form.

Mover: Mason Johnson

Seconder: Justin Hively

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.4 Cottonwood - Middle MN 1W1P - Project Funding

Discussion on the Cottonwood - Middle Minnesota Watershed Partnership Grant. Covers the priority ranking of projects. The implementation grant will fund approximately 45 agricultural practices, 8000 acres of nonstructural management practices, 20 unused/abandoned well sealings, 20 septic systems replace and 1 multipurpose drainage management plan. Total grant is 1,959,370.00. Grant period is from May 14, 2025 to December 31, 2027.

[FY25-27 CWMM Grant Policy.pdf](#)

6.5 Grant Proceed Disbursal Agreement between Redwood-Cottonwood Rivers Control Area & Lyon SWCD

The Grant proceed disbursal agreement between the Redwood-Cottonwood Rivers Control Area - RCRCA and Lyon Soil and Water Conservation District. RCRCA has applied for and received grant funding through BWSR Watershed-Based Implementation Funding to fund and administer the BWSR approved work plans. This agreement allows RCRCA to pay Lyon SWCD for staff time for Project Development and Technical Assistance for Watershed-Based Projects. [Agreement for Disbursement of Grant Proceeds - By Funding Source.doc](#)

Motion by Johnson, 2nd by Lanoue to approved Chairman Laleman to sign the Grant Proceed Disbursal Agreement.

Mover: Mason Johnson

Seconder: John Lanoue

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.6 Peterson Company LTD - Planning Letter for 2024

Letter from Peterson Company LTD covering their responsibilities and professional standards for the financial statement audit for the Lyon SWCD. [Comm with Those Charged with Governance Planning - no lease - Lyon.pdf](#)

6.7 #16/25 Eric Vandendriessche - Soil Health Delivery Grant Contract Approval

Contract is for Single- Species Cover Crop and Conservation Crop Rotation - Basic for 36.67 acres. Total amount of flat-rate contract is \$5,129.47. Payment will be out of 2025 Soil Health Delivery Grant.

[Eric Vandendriessche - Soil Health.pdf](#)

Motion by Johnson 2nd by Hively to approve Soil Health Delivery Cost share Contract for \$5,129.47.

Mover: Mason Johnson

Seconder: Justin Hively

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.8 25-CWMM- LYO-001 - Dan Lanoue - Contract Approval - Cottonwood-Middle MN - WASCOB - Underground Outlet

Motion to recommend for submittal to the RCRCA Board for Dan Lanoue WASCOB and Underground Outlet Contract - 25-CWMM-LYO-001

[Dan Lanoue - 001.pdf](#)

Motion by Johnson, 2nd by Hively to recommend for approval to the RCRCA Board.

Mover: Mason Johnson

Seconder: Justin Hively

Moved To: Recommend for approval

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.9 25-CWMM-LYO-002 - Dan Lanoue - Contract Approval - Cottonwood - Middle MN -

WASCOB - Underground Outlet

Motion to recommend for submittal to the RCRC Board for Dan Lanoue WASCOB and Underground Outlet Contract - 25-CWMM-LYO-002

[Dan Lanoue - 002.pdf](#)

Motion by Hively 2nd by Johnson to recommend for approval to the RCRC Board.

Mover: Justin Hively

Seconder: Mason Johnson

Moved To: Recommend for approval

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.1025-CWMM- LYO-003 - Dan Lanoue - Contract Approval - Cottonwood - Middle MN
- WASCOB - Underground Outlet

Motion to recommend for submittal to the RCRC Board for Dan Lanoue WASCOB and Underground Outlet Contract - 25-CWMM-LYO-003

[Dan Lanoue - 003.pdf](#)

Motion by Hively, 2nd by Johnson to recommend for approval to the RCRC Board.

Mover: Justin Hively

Seconder: Mason Johnson

Moved To: Recommend for approval

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.1125-CWMM- LYO-004 - Dan Lanoue - Contract Approval - Cottonwood - Middle MN
- WASCOB - Underground Outlet

Motion to recommend for submittal to the RCRC Board for Dan Lanoue WASCOB and Underground Outlet Contract - 25-CWMM-LYO-004

[Dan Lanoue - 004.pdf](#)

Motion by Johnson, 2nd by Hively to recommend for approval to the RCRC Board.

Mover: Mason Johnson

Seconder: Justin Hively

Moved To: Recommend for approval

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.12 Amendment to Custer 11 Grade Stabilization Restoration Grant Agreement *Motion to approve amendment for Custer 11 Dam Restoration. Original Plan did not include sediment removal and deepening of the pond to create a swimming pond for the park. The cleanout and deepening of the of the pond were added after the meeting with Park Staff. The pond excavation volume was accidentally omitted from the quantities, but was included in the plan. The total cost increased by \$36,540.00. 25% local match for SWCD is \$9,135.00. This amount will be taken from Miscellaneous Funds.* [SKM_C360i25061013570.pdf](#)

Motion by Hively, 2nd by Johnson to approve Chairman Laleman to sign the amendment when available, and to sign the change order authorizing the increase in cost.

Mover: Justin Hively

Seconder: Mason Johnson

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

6.13 #06/24 - Richard Coad - Northwest Farm Management - Formally Cancel Contract
Motion to formally cancel Contract #06/24 - Richard Coad - Northwest Farm Management for a Grassed Waterway. Total amount being reallocated to 2023 State Cost Share funds is \$2,277.00.

Motion by Lanoue 2nd by Johnson to formally cancel contract #06/24.

Mover: John Lanoue

Seconder: Justin Hively

Moved To: Approve

For: 4 - Gary Laleman, John Lanoue, Justin Hively, Mason Johnson

Motion Result: Passed

7. DISTRICT TECHNICIANS

Boerboom - working on Walk In Access, Environment and Farmfest site.

8. DISTRICT ADMIN

RCRCA 2025 Canoe Trip Information. MN River Congress Meeting Information.

9. DISTRICT MANAGER

Ben Skorczewski, New Employee started on Monday, June 9th. Awarded CD 12 Water & Storage Quality Grant and CD 14 - Phase II Water & Storage Quality Grant. Would like to do a Conservation Stewardship Award for MASWCD. Recognized at the State Convention.

10. PHEASANTS FOREVER/FARM BILL BIOLOGIST

10.1 Pheasants Forever Quarterly Report Attached

Quarterly Report from Mark Peper. [Pheasants](#)

[Forever Quarterly Report.pdf](#)

11. DISTRICT CONSERVATIONIST/LEAD CST -

NRCS *No report*

12. COMMITTEE REPORTS

12.1 RCRCA

- **Cottonwood-Middle MN 1W1P Update** *The Steering Team/Technical Committee met virtually on May 21 to revise the cost-share procedure policy, Scoring and Ranking worksheet, SSTS incentive worksheet, and Agreement to Disburse Grant Proceeds. The grant was executed on May 14 and 50% of the grant deposited into the account on May 22. The job announcement for the Watersheds Coordinator has been posted with applications due June 16. It is hoped to have the scoring/ranking sheet finalized so the RCRCA Board can entertain applications at their July 3 meeting to approve funding.*

- **Redwood CWMP Update** The Steering Team and Policy Committee met May 12. The Steering Team proposed changing the acre goal for nonstructural projects as it was learned that the Cover Crop RCPP will be available after July 1. This results in Houston Engineering rerunning the PTMApp to recalculate estimated reductions. A little time will be needed to complete this so the tentative date to provide the draft Plan (cover-to-cover) will be May 26. A joint Steering Team/Advisory Committee meeting will be held 10:30 AM on June 9, both in-person and virtually, to review and discuss the draft Plan. The formal review will be scheduled for August - October with the public hearing to be held in November. The BWSR Southern Region Committee will meet in December with the BWSR Board approval following in January 2026.
- **Canoe Trips** Wohnoutka kayaked the stretch of the Cottonwood River from County Road 4 to Country Road 11. Considering the age ranges of the participants, the Iberia landing to the County Road 11 landing is being offered. Since flows are lower than normal, we are planning for kayaks only, unless flows increase to allow for canoes. The trips have been set for June 17 for the Redwood River and June 19 for the Cottonwood River. With June 19 being a holiday (Juneteenth), it is thought it may entice people to go kayaking. Staff will utilize June 20 as their belated holiday. (see flyer)

[SKM_C360i25060913490.pdf](#)

12.2 Area II River Basins

- **Legislative Update**

Capital Investment **House File 1455/Senate File 904** Area II is not included in the omnibus bill being considered today in the Special Session.

Administrative Funds **House File 939/Senate File 946** The omnibus bills, hf2439 and sf2077, both have Area II budgeted for \$140,000 per year for 2026 and 2027.

- **BWSR Academy** In addition to being a co-presenter with Rita Weaver, BWSR Engineer, Netzke has also been asked to be a co-presenter with two others on the topic of Operation and Maintenance Plans and Procedures. The academy is October 21-23.

12.3 Area V

Next meeting is scheduled for June 26th at 9 a.m. in Windom.

12.4 SWPTSA

No report.

12.5 Parks

Meeting is on July 10th.

12.6 One Watershed One Plan - Yellow

Medicine Tiling and no permit for tiling.

12.7 One Watershed One Plan - Des Moines

No report - Meeting on -6-20-25

12.8 One Watershed One Plan - Cottonwood-Middle MN

- **Cottonwood-Middle MN 1W1P Update** *The Steering Team/Technical Committee met virtually on May 21 to revise the cost-share procedure policy, Scoring and Ranking worksheet, SSTS incentive worksheet, and Agreement to Disburse Grant Proceeds. The grant was executed on May 14 and 50% of the grant deposited into the account on May 22. The job announcement for the Watersheds Coordinator has been posted with applications due June 16. It is hoped to have the scoring/ranking sheet finalized so the RCRCA Board can entertain applications at their July 3 meeting to approve funding.*

12.9 One Watershed One Plan - Redwood

- **Redwood CWMP Update** *The Steering Team and Policy Committee met May 12. The Steering Team proposed changing the acre goal for nonstructural projects as it was learned that the Cover Crop RCPP will be available after July 1. This results in Houston Engineering rerunning the PTMApp to recalculate estimated reductions. A little time will be needed to complete this so the tentative date to provide the draft Plan (cover-to-cover) will be May 26. A joint Steering Team/Advisory Committee meeting will be held 10:30 AM on June 9, both in-person and virtually, to review and discuss the draft Plan. The formal review will be scheduled for August - October with the public hearing to be held in November. The BWSR Southern Region Committee will meet in December with the BWSR Board approval following in January 2026.*

12.10 County Board

Will be hiring for a new Auditor/Treasurer.

13. ADJOURNMENT

Meeting adjourned at 8:30 p.m.

Lyon SWCD Board Chair Signature

Attest by Board Member

Date

Date